

**Spring Valley Lake Association** Administrative Monthly Report Board of Director's Regular Meeting January 24, 2023

- Assessments are due February 1, 2023. Late fees are applied to accounts on February 16, 2023.
- A drop box is available at the Association Office. It is just to the right of doors into the office.
- Help us keep your contact information up to date. If you have any changes, please contact the association. This includes phone numbers, emails, mailing address, emergency contacts.
- Always have your member ID with you on association property. Anyone over 12 years of age and older must have a card. Each property is issued four guest cards. On Friday, Saturday, Sunday, and at association events guests must be accompanied by a member. Members may also request 6 one day passed four times a year. For larger groups, members can schedule an event. This is for the beach park or event rooms. There are requirements. Contact the association office for details. Guest cards have a blue banner at the bottom of the card. Member ID cards with picture has a green band at the bottom of the card.
- Stay informed. Sign-up for e-blasts; contact the association office to sign-up. All we need is your email address. A lot of information about the association can be found on our website, the association face-book page, the Breeze and bulletin boards through-out the community. What is the best way to find out what is going on in the community? Check out the association's website at <u>www.svla.com</u>. There is a lot of information available along with the governing documents under the tab titled "I want to" ... Also, check out our Facebook page, *Spring Valley Lake Association*. And be sure to <u>*LIKE IT*</u>. And follow us on Instagram.
- There is a wait list for horse stalls. Call the office to put your name on the list if you are in need of a stall.
- Be sure to get a free pet tag for your pet. If your pet is found, we will call you based on the phone number on file when you register. This does not replace the county registration.
- Lost & Found items are kept in Public Safety. If you have lost something, check in with PSD. If you find something, you may drop it off at the Association office or PSD office.
- Thank you to our VOLUNTEERS!!!!
- Thank you to the Board of Directors!!!!

Jeaneen Beam Director of Admin & HR