



# Facility Rate Sheet

Last Name	
Acct #	
Event Date	

\*If required, additional charges will be deducted from the deposit such as clean-up fees at \$20.00 per hour, per staff worker.  
Please use EXTREME care of the DRAPES. Any cleaning other than normal will be deducted from deposit.

Fees	Cost	Charge
Non-Refundable Booking Fee	\$15.00	

Rental Fees	Cost 8 Hrs.	Cost 4 Hrs.	Charge
<b>(Rental Times)</b>	<b>(7am-3pm/4pm-12am)</b>	<b>(9am-1pm/4pm-8pm)</b>	
Community Building CB1	\$350.00	\$200.00	
Community Building CB3	\$150.00	\$100.00	
Equestrian Clubroom	\$120.00	N/A	
Equestrian Arena	\$100.00	N/A	

Additional Holiday Fees * includes Holiday & Holiday Weekend*	Cost	Charge
All Rooms (CB, EQ, Arena)	\$250.00	

Security Deposit	Cost	Charge
Community Building CB1	\$450.00	
Community Building CB3	\$200.00	
Equestrian Clubroom	\$200.00	

Sanitation Fee	Cost	Charge
Community Building	\$50.00	
Equestrian Clubroom	\$50.00	

Public Safety Officer Fee	Cost	Charge
CB1: 1 Officer Required 0-99 guests	\$25.00/ Hr. per Officer	
CB1: 2 Officers Required 100 guests & more		
CB3/ EQ: 1 Officer Required if Alcohol/Gambling	__ Hrs. x \$25 x __ Officer (s)	

Rental Items	Cost	# Needed	Charge
Round Tables 60" (16 avail) *seat 8 people	\$5.50 each		
Long Tables 8'x30"(20 avail) * seat 10 people	\$5.50 each		
Chairs CB (205 avail) / Chairs EQ (38 avail) Gray	\$1.00 each		

Optional Items	Cost	Charge
Stage (sizes avail: 8x16, 12x16, 16x16) (4'x8'x2' sections, 8 pcs. Total)	\$140.00	
Bar	\$25.00	
Podium	\$10.00	
Stove (CB Kitchen)	\$40.00	
ABC Permit (Must be provided by event holder- organizations use only)	N/A	

**All events must be booked within the corresponding time frames. All bookings need to include set-up and break down time, no additional time will be granted. Please be advised that actual amount of booking may be greater. For the most accurate pricing we advise that you contact the Association Office prior to booking.**

<b>Total Amount Due</b>	
<b>Amount Paid</b>	
<b>Balance</b>	