



Spring Valley Lake Association  
 13325 Spring Valley Parkway  
 7001 SVL Box  
 Spring Valley Lake, CA 92395-5107

## Facility Insurance Requirements

**(For all facilities rentals including beach/park areas)**

**SVLA IS UNABLE TO ACCEPT THE FOLLOWING:**

**TELEPHONE VERIFICATIONS, APPLICATION POLICIES, HANDWRITTEN POLICIES**

**COMPUTER PRINTOUTS SCREEN OR WEBSITE PAGES**

**THE ASSOCIATION MUST RECEIVE EITHER OF FOLLOWING:**

**Declarations Page,      Certificate of Insurance,      Evidence of Insurance**

**Special 1 Day Event Binder** (Organization insurance varies, see the opposite side for more information)

- Name of Insured-MUST reflect name of Lessee
- Minimum of **\$500,000** limits of liability.
- SVLA must be listed as additionally insured with mailing address:  
    SVLA  
    7001 SVL Box  
    Spring Valley Lake, Ca 92395
- Date of event (*example: June 7, 2015*)
- Location of event (*example: SVLA Community Building, 12975 Rolling Ridge Dr. Spring Valley Lake, Ca 92395*)
- Specific title of event (*example: Wedding Reception*)
- If alcohol is going to be provided at function it must be specified when obtaining policy.

**Example, (normally listed in the description of operation section):** An event being held at the SVLA Community Building, located at 12975 Rolling Ridge Drive, Spring Valley Lake, CA 92395, for the Wedding Reception being held on June 7, 2015.

**SVL Physical Addresses Listed:**

<b><u>Community Building</u></b> 12975 Rolling Ridge Drive Spring Valley Lake, CA 92395	<b><u>Equestrian Clubhouse</u></b> 12660 Indian River Drive Apple Valley, CA 92308	<b><u>East Beach</u></b> 13244 Country Club Drive Spring Valley Lake, CA 92395
<b><u>West Beach</u></b> 13230 Country Club Drive Spring Valley Lake, CA 92395	<b><u>Meadow Lark Park</u></b> 12975 Rolling Ridge Drive Spring Valley Lake, CA 92395	<b><u>*Long Acres, Play Fair Park</u></b> Apple Valley CA 92308 (No Physical Address)

**One Day Special Event Binders can be obtained through many Insurance agencies; a few options are listed below:**

- Your Insurance Agency
- Nationwide
- Armac
- [www.theeventhelper.com](http://www.theeventhelper.com)
- [www.directeventinsurance.com](http://www.directeventinsurance.com)



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## Insurance Requirements for Organizations

(For all facilities rentals including beach/park areas)

**SVLA IS UNABLE TO ACCEPT THE FOLLOWING:**

**TELEPHONE VERIFICATIONS, APPLICATION POLICIES, HANDWRITTEN POLICIES**

**COMPUTER PRINTOUTS SCREEN OR WEBSITE PAGES**

**THE ASSOCIATION MUST RECEIVE EITHER OF FOLLOWING:**

**Declarations Page, Certificate of Insurance, Evidence of Insurance**

**The following are required on the policy:**

- Name of Insured
- Minimum of **\$1,000,000** limits of liability: Each aggregate & General aggregate
- SVLA must be listed as additionally insured with mailing address:  
     SVLA  
     7001 SVL Box  
     Spring Valley Lake, Ca 92395
- Date of event (*example: June 7, 2015*)
- Location of event (*example: SVLA Community Building, 12975 Rolling Ridge Dr. Spring Valley Lake, Ca 92395*)
- Specific title of event (*example: Dinner Dance*)
- If alcohol is going to be provided at function it must be specified when obtaining policy.

**Example, (normally listed in the description of operation section):** An event being held at the SVLA Community Building, located at 12975 Rolling Ridge Drive, Spring Valley Lake, CA 92395, for the Dinner Dance being held on June 7, 2015.

**SVL Physical Addresses Listed:**

<b><u>Community Building</u></b> 12975 Rolling Ridge Drive Spring Valley Lake, CA 92395	<b><u>Equestrian Clubhouse</u></b> 12660 Indian River Drive Apple Valley, CA 92308	<b><u>East Beach</u></b> 13244 Country Club Drive Spring Valley Lake, CA 92395
<b><u>West Beach</u></b> 13230 Country Club Drive Spring Valley Lake, CA 92395	<b><u>Meadow Lark Park</u></b> 12975 Rolling Ridge Drive Spring Valley Lake, CA 92395	<b><u>*Long Acres, Play Fair Park</u></b> Apple Valley CA 92308 (No Physical Address)